

TONGHAM MOTOR CLUB

Constitution

1. The Club shall be known as TONGHAM MOTOR CLUB or abbreviated to TMC.
2. The purpose of the Club is to provide Autograss Car racing for its members as well as social events.
3. Membership is by application to the Membership Secretary on the applicable form. Club membership does not entitle anyone to race at a TMC event, to do so requires an additional competition licence. Competition licence holders must be Club members.

A subscription fee is payable upon joining and annually thereafter. This fee is set by the Committee and is adjusted from year to year. Membership is valid from 1st January to 31st December each year. Any person not renewing their membership by March of the following year will be deemed to have left the Club.

Acceptance of a TMC membership and/or competition licence binds the holder to the rules and regulations of the Club, on and off the track.

Membership cards will constitute acknowledgement of subscription and will be the only means of reduced admission to TMC race meetings.

Honorary life membership may be conferred on a member for outstanding services to the Club. An Honorary Life Member will not pay the annual subscription fee. This membership will be revoked after a period of five years if that member has not participated in any of the Club activities during that time.

4. TMC will be run by a Managing Committee of not less than nine or more than twelve persons. This Committee will consist of three officers, Chairman, Treasurer and Secretary, plus Membership Secretary, Competition Secretary, Public Relations Officer and other positions as required to run the organisation and race meetings.

More than one post can be held by one person providing that it is compatible with the requirements of the Club.

The Committee will have the right to co-opt members to the Committee at any time whose special knowledge they feel can help the Club. There are no voting rights with this position for Committee purposes.

The transaction of the business of the Club and its entire management shall be vested in the Committee which in addition to the powers and authorities by these rules expressly conferred on them may exercise all powers and do all acts in furtherance of the objects for which the Club is established and which are not hereby expressly directed or required to be exercised or done by the Club in General Meeting.

An Extraordinary General Meeting can be called by three Committee members or by a written petition of at least 25 ordinary members. All members must be advised in writing of the date, time, venue and reason for the meeting.

All directives, rule amendments etc. will be published to members by means of a Newsletter and any objections should be made to the Secretary in writing within fourteen days of such publication.

The Committee will meet every month on a pre-arranged date. A quorum of seven persons, to include a minimum of two officers, are required at the meeting. Should this quorum not be met the Secretary will reconvene another meeting and advise all other Committee members. Extraordinary Meetings can be called as required by the Chairman or any other two officers. These meetings must have the above quorum to be valid. The Chairman is to have a casting vote at all meetings if the result of a motion is split equally.

The secretary will keep minutes of all meetings which will be retained by the club.

The person in charge of any sub-committees which are created for special purposes must report its activities to the club committee.

A committee member may be asked to step down from the committee by its members if a majority of the committee believe that the member in question is unfit to run the club or has committed an action not in keeping with their position in the club.

Each committee member is elected to serve for one year, and may re-stand for election at the next Annual General Meeting.

This AGM is to be held each November. Every member must be notified in advance of the AGM by the Club Newsletter. The Chairman will make a statement regarding the Club's activities over the year and the Treasurer will produce an audited account for the year.

The auditors will be elected at the AGM and have power to see all accounts, minutes of meetings and bank statements. The auditors, then appointed, must be independent of the Committee.

5. The Committee for the coming year will be elected at the AGM and be effective from the following Committee meeting.

Every fully paid-up member will be entitled to cast a vote at the AGM by means of a secret ballot. No proxy or postal votes will be accepted.

Only current members will be able to attend the AGM. Other persons may attend, but only in exceptional circumstances by agreement with the Committee.

Nomination papers will be circulated in the Newsletter in September and must be returned to the Secretary by 31st October.

Verbal nominations may be accepted at the AGM in the event of insufficient nomination papers being received and provided the nominee addresses the floor as to their suitability to serve on the Committee.

Any current member who has been an ordinary member for not less than the last two consecutive years is entitled to stand for election.

No relations, by marriage or otherwise shall be allowed to serve on the Committee at the same time without giving notice of their relationship.

The result of the ballot will be made known immediately.

Any member of the newly elected Committee who has served as a Committee member for a period of not less than two years may stand as Chairman. All nominees may make a statement as to their suitability as Chairman.

Candidates will be asked to leave the room and a written secret ballot will be taken.

The result of this election will be made known immediately.

The positions of Vice Chairman, Secretary and Treasurer will be filled by persons with at least one years Committee service. These appointments and the remaining positions will be made by the Committee at the following Committee meeting.

- 6. The Committee is responsible for the running of the Club's affairs. All funds raised by the Club will be used only for the organisation's purposes.**

The Treasurer will keep a written account of financial dealings and this will be available for inspection at each Committee meeting and the AGM. Any two Committee members may ask to inspect these records at any time. Any Club member can approach a Committee member and request that this is done. The TMC bank account will require two signatories. These signatories must not be related in any way.

The Committee must maintain adequate insurance to protect the Club.

The Committee is responsible for any disciplinary action to be taken against any member, for on or off the track incidents. Such disciplinary action may include meeting bans, point's deduction or expulsion from the Club.

No advantages are to be afforded to Committee members personally involved in any disciplinary action. They will be treated in the same manner as ordinary members, e.g. any mitigating circumstances or complaints will only be accepted in writing and the incident discussed by the Committee in the absence of all persons involved.

The competition rules and regulations will be as laid down by SEGTO or their successor and will be binding to all members.

- 7. A Drivers' Meeting will be held each November, prior to the AGM, for the purpose of discussing the competition rules for the next year.**
- 8. Motor racing is a dangerous sport and the Club must promote safety to the best of its ability.**
- 9. Any request to change the constitution may be made by any member in writing to the Secretary. The proposed motion must be seconded and included in the Newsletter officially notifying the membership of the AGM. Such a change will be discussed at the AGM and may be implemented subject to a two-thirds majority of the membership in favour.**
- 10. In the event of TMC winding up or dissolution, all proceeds shall be disposed of by the club for the purpose of another CASC (Community Amateur Sports Club) and/or the purposes of charity.**